

Pomme de Terre River Association  
Joint Powers Board  
**Meeting Minutes**  
Friday, September 10, 2021  
Morris Fire Hall, Morris MN

**The budget committee convened at 8:05 a.m., prior to the regular meeting, to begin drafting a budget for 2022.**

Present: Joe Fox, Rod Wenstrom, Keith Englund, Ken Johnson, Jeff Klages. Others present: Micayla Lakey, Watershed Coordinator; Chris Staebler, Stevens SWCD.

Ken Johnson moved to change the salary line item to be budgeted at a rate of \$27.50. Second by Keith Englund. There was some discussion on amount of increase, relationship of budget committee action to the action of the personnel committee, and other budget line items. Motion was approved. One opposed.

Joe Fox moved to table approval of the budget until after the personnel committee meeting, to be held before the October board meeting. Jeff Klages seconded. Passed unanimously.

**Chair Wenstrom convened the regular meeting at 8:45 a.m.**

Board members present: Joe Fox, Rod Wenstrom, Keith Englund, Ken Johnson, Jeff Klages, Paul Barsness, Paul Groneberg, Dave Lonergan. Others present: Micayla Lakey, Watershed Coordinator; Chris Staebler, Stevens SWCD; Danny Tuckett, TAC chair, via Webex.

Joe Fox moved to approve the agenda as amended. Jeff Klages seconded. Passed unanimously.

**Minutes from the last meeting were unanimously approved on a motion by Keith Englund and second by Paul Barsness.**

Paul Groneberg moved to approve the Treasurer's Report. Second by Joe Fox. Passed unanimously. There were no bills to pay.

The budget committee met prior to this meeting to start drafting the 2022 budget. The committee will present a draft budget after the personnel committee meets to conduct Micayla's annual performance review.

Joe Fox moved to contract Peterson Company Ltd for the completion of the 2020 financial statement audit at a rate of \$2275. Second by Jeff Klages. Passed unanimously. Jeff suggested for the 2021 audit, Chris check with other WDs, JPBs and SWCDs to see who they use before sending an RFP.

#### Coordinator's Report

The WRAPS grant was extended to allow us to spend remaining funding. Much of the work remaining was public outreach and wasn't able to be completed because of Covid restrictions. We are also having some lake reports completed by RMB Labs. There was a soil health field day held earlier this week that will use some of the funding as well. It was well-attended, by invitation.

Projects being funding from the 2019 CWF grant are in progress and we should have no issues spending this funding prior to the grant expiration.

The 2019 federal 319 grant is also well underway and on track for funding to be fully used by the end of the grant period.

The WBIF grant expires in 2023. We have a lot of work to do to get that project funding expended by the end of the grant period, considering there will be more funding coming on a regular basis. The TAC is working first to complete work on projects funded by grants that are expiring before this one.

Micayla is working on the final report for the 2016 319 grant and she will be requesting the next 40% of the 2019 CWF grant in the near future as well.

The TAC recommended at their last meeting that the JPB allow for boat repair costs that were incurred when some lake assessments were being completed. The grants compliance specialist confirmed that these repair fees would be an allowable expense. Micayla wanted to let the board know about this just for their information. The expense will be listed as part of "boat rental" when invoiced by Grant SWCD.

She will be presenting at two youth education events, Water Fest and Conservation Day, later this month. Districts/counties should let her know if they want her to present at activities in their counties as well.

#### TAC Report

Danny Tuckett reported for the TAC. They are currently working on projects that will be funded by the 2019 CWF. Once those get closed out, we will start using WBIF funding for future projects. Grant SWCD did a shoreline inventory that can be very useful throughout the watershed. The field day went well. They are working on using SharePoint to be more efficient with grant tracking and time reporting.

#### Agency Reports

None present. Paul Wymar, MPCA, attended the field day Wednesday.

**Next meeting will be October 8.** The personnel committee will meet at 8:00, budget committee will meet at 8:30 and the regular meeting will begin at 9:00 a.m. Micayla confirmed who committee members are for each of these committees.

Meeting was adjourned at 9:20 a.m.

Respectfully submitted,

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Jeanne Ennen, Secretary/Treasurer

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Date