

Pomme de Terre River Association  
Joint Powers Board  
**Regular Meeting Minutes**  
**April 9, 2021**  
Morris Fire Hall

Chair Wenstrom called the meeting to order at 9:00 a.m.

Members present: Joe Fox, Jeanne Ennen, Rod Wenstrom, Keith Englund, Jeff Klages, Kurt Mortenson.  
Members present via web call: Ken Johnson, Paul Groneberg, Dan Morrill, Paul Barsness.  
Others present: Chris Staebler, Stevens SWCD; Micayla Lakey, Watershed Coordinator  
Others present via call: Pete Waller, BWSR; Paul Wymar, MPCA; Danny Tuckett, TAC Chair.

Minutes from the February 12, 2021 Meeting were approved on a motion by Jeanne Ennen and second by Keith Englund

Agenda was approved unanimously on a motion by Keith Englund and second by Jeff Klages.

Treasurer's Report was approved unanimously on a motion by Keith Englund and second by Jeanne Ennen.

There were no bills to pay. Jeanne Ennen moved to send out an RFP for a three-year commitment to complete the audited Financial Statements. Second by Jeff Klages. Passed unanimously.

Joe Fox moved to approve the 2021 Budget. Second by Kurt Mortenson. Passed unanimously.

**WBIF Update**

Jeanne Ennen moved to approve the Contract for Services between the JPB and each of the SWCDs in the watershed. Second by Keith Englund. Passed unanimously.

The work plan was submitted in elink and the grant was executed on March 19. We have now received the first 50% of the grant funds.

**Coordinator's Report**

Micayla completed the last of the work related to grant reconciliations she has been working on with BWSR. We have received one of the 10% retainage amounts and should be closing out the other grant in the near future.

She gave an update on funding in each grant. There is a small amount of funding unencumbered in the 2016 319 grant and the TAC is working to find a project that can use the funding. The one-year WRAPS grant extension was granted and we should see the paperwork confirming that in the near future. The soil health team met recently and had a successful meeting with some new attendees. The interviews for Soil Health Case Studies we are helping to facilitate are taking place this week. There are two large projects pending in Stevens County which will use some of the 2019 Federal 319 grant funding.

**TAC Report**

Danny Tuckett reported on TAC activity which had mostly already been discussed. He congratulated Stevens SWCD on a nice Prairie Yard and Garden episode which aired on Pioneer Public TV this week.

**Agency Reports**

Pete Waller, BWSR, discussed the need for invoices from districts requesting reimbursement for time on WBIF grant activity. This is a change from the past but is being recommended by the BWSR grants compliance specialists. The state employees will be teleworking until at least July 1. There is a surplus forecasted in the state's budget as of now.

Paul Wymar, MPCA, again noted that the paperwork to finalize the WRAPS grant extension is currently in the works.

Next meeting will be held June 11. The personnel committee will meet to conduct a performance review of Micayla beginning at 8 a.m. and the regular meeting will follow that, beginning at approximately 8:45. The personnel committee will include the Executive Committee; commissioners from Grant, Big Stone and Douglas counties; the TAC Chair; and a Fiscal Agent representative.

Meeting was adjourned at 9:45 a.m.

Respectfully submitted,

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Jeanne Ennen, Secretary/Treasurer

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Date