

Pomme de Terre River Association
Joint Powers Board Meeting Minutes
9 a.m. November 8, 2019
ARS Soils Lab, Morris MN

Chair Swanson called the meeting to order at 9:15 a.m. An informational meeting was held in the absence of a quorum. This is the second month in a row we haven't had a quorum. Please remember to notify the watershed coordinator if you are not able to make the meeting or don't have an alternate who can attend in your place, so we can cancel ahead of time if necessary.

Members present: Paul Groneberg, Tim Kalina, Jeanne Ennen, Keith Swanson, Joe Fox, Rod Wenstrom. Others present: Andy Albertsen, TAC Chair; Paul Wymar, MPCA; Pete Waller, BWSR; Chris Staebler, Stevens SWCD; Micayla Lakey, Watershed Coordinator.

Financial/Business Matters

Agenda, September and October Treasurer's Reports, Bills to Pay, Minutes from September and October, and the 2018 audited financial statement approvals were tabled due to lack of a quorum.

Chris has started the process for getting Micayla added to the signature card for the bank accounts and getting her a debit card. The bank needs minutes stating the board took action to do this, so the process won't be finalized until after the next meeting.

The board received the 3rd Quarter Budget vs Actual report and the funding overview for the existing grants, which was largely unchanged since the last meeting. These will be reviewed at the next meeting.

Coordinators Report

Members of the group introduced themselves to Micayla Lakey, new Watershed Coordinator. Micayla introduced herself a bit and reported on what she's been doing in the office since she started on October 23. Please see printed Coordinator Report. She plans to visit SWCD offices and tour each county in the near future.

The TAC made the recommendation that the board sell the Ford Ranger and pay mileage at the federal rate for business purpose, due to the fact that the truck has not been being used much lately. The board members present thought a sealed bid process is the best way to sell it, with a reserve. Notice could be sent out via the web site, official newspaper, and SWCD email mailing list.

Micayla will also be looking at options for a new computer and making recommendations to the board in the future.

TAC/1W1P Report

Andy Albertsen reported on recent TAC activity. They did apply for a cover crop grant and are waiting to hear back whether or not we're approved. They have reviewed the 1W1P timeline, which we are on track for right now. There is a subcommittee which will be setting the agenda for the December 13. They will be looking at the plan executive summary and describing priority area details in each county. We're currently in the informal review stage. Most LGUs have already been presented the plan. Deadline for comments is December 2. The plan will also be sent to townships and our citizens advisory committee during the 60 day formal review. Public hearings will be held after the close of the 60 day formal review

period and prior to the March 13 planning committee meeting. The TAC is working on a comment submittal process.

Agency Reports

Paul Wymar reported that the MPCA 319 grant should be executed shortly and we should be able to spend money as of January 10. He will be meeting with Micayla in the near future.

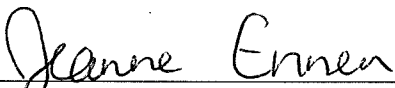
Pete Waller gave a summary of recent BWSR activity. He would like to meet with Micayla when she's ready.

Next meeting will be held at 9 a.m. December 13. The TAC may decide to start a bit earlier. This will be an all day joint meeting with the 1W1P planning and policy committees. A quorum is absolutely necessary in order to hold this meeting. Please notify Micayla if you are not able to attend.

There will be a budget committee meeting 30 minutes prior to the start of the December 13 meeting.

Meeting was adjourned at 10 a.m.

Respectfully submitted,



Jeanne Ernen, Secretary/Treasurer

12/13/19
Date