

Pomme de Terre River Association
Joint Powers Board Meeting
December 8, 2017
MINUTES

Members present: Clint Schuerman, Paul Groneberg, Dan Morrill, John Lindquist, Dave Lonergan, Paul Barsness, Jeanne Ennen, Keith Swanson, Joe Fox, Rod Wenstrom. Others present: Steph Adams, Watershed Coordinator; Chris Staebler & Matt Solemsaas, Stevens SWCD.

Chair Swanson called the meeting to order at 9:00 a.m.

The Minutes from the November meeting were approved on a motion by Rod Wenstrom. Seconded by Dave Lonergan, the motion passed unanimously.

John Lindquist moved to approve the agenda as presented. Second by Jeanne Ennen. Passed unanimously.

Financial Matters

Joe Fox moved to approve the September Treasurer's Report. Second by Paul Barsness. Passed unanimously.

Paul Groneberg moved to approve the November Treasurer's Report. Second by Paul Barsness. Passed unanimously.

Jeanne Ennen moved to approve the Bills to Pay. Second by Rod Wenstrom. Passed unanimously.

2018 Budget

The board discussed budget revisions since the budget committee meeting last month. Chair Swanson spoke to Watershed Coordinator Adams about her staff review and gave comments heard from the personnel committee.

John Lindquist moved to approve a pay rate of \$22 per hour for Steph Adams, as recommended by the personnel committee. Second by Paul Barsness. Passed unanimously.

The 2018 budget was approved unanimously on a motion by Rod Wenstrom and second by Jeanne Ennen.

Grant Activity

2016 CWF-PTMApp

Activity to finish the PTMApp is almost complete. HEI has asked for additional funding of \$5000 to complete additional tasks related to running the PTMApp. There is some funding left that was currently allocated for the Watershed Coordinator. We could do a work plan amendment to the 2016 CWF to allocate the funding to HEI, or to move it for use with a different purpose. The board discussed this and would like to wait until the product is complete to decide whether or not to allocate the additional funding to HEI.

Drywood Dam

The Drywood Dam Removal project construction was halted this fall because of high water. There is approximately 1 or 2 weeks of work remaining. The contractor has asked for a partial payment and Swift SWCD approved this payment of their contract. Jeanne Ennen moved to approve reimbursement to Swift SWCD for this partial payment of \$49,201.08. Second by Paul Groneberg. Passed unanimously.

WRAPS

Steph updated the group on the cycle 2 WRAPS workplan. She handed out a summary of the public participation plan and the remaining work to be done by the JPB/sub-committee (public engagement team). She went through the five objectives and tasks within those objectives and the board gave comments regarding ideas presented. The subcommittee will continue to work on and revise this work plan. Current work has been completed by Steph, Paul

Wymar from MPCA, Andy Albertsen from Swift SWCD, Joe Montonye from Grant SWCD, and a BWSR 1W1P specialist. Steph also showed the board a rough timeline for completing these objectives.

Coordinators Report

Short month this month, and Steph has mostly been working on PTMApp activity. She will be gone from December 16 to January.

TAC Report

In addition to what's already been discussed within the meeting, Matt Solemsaas reported that most activity has been discussions about the WRAPS. They are looking forward to being able to use the PTMApp. They're also working on 1W1P.

Closing Reports

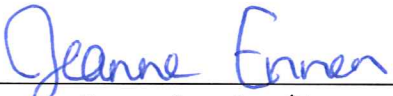
There were no agency reports.

The next meeting will be held on January 12 at 9:00 a.m.

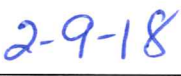
Jeanne Ennen moved to approve to contract with Peterson Company Limited to complete the 2017 Financial Statements for a fee of \$700. Second by Clint Shuerman. Passed unanimously.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted:



Jeanne Ennen, Secretary/Treasurer



Date