

POMME DE TERRE RIVER ASSOCIATION
Joint Powers Board Meeting
USDA ARS Soils Lab
May 12, 2017
MEETING MINUTES

Chair Swanson called the meeting to order at 9:00 a.m. and conducted roll call. Board members present: Swanson, Fox, Wenstrom, Lonergan, Groneberg, Englund, Ennen, Berning, Morrill. Also present: Paul Wymar, MPCA; Matt Solemsaas and Chris Staebler, Stevens SWCD; Steph Adams, Watershed Coordinator; Nicole Erickson, Seasonal Technician.

1. Jeanne Ennen moved to approve the Agenda as amended. Second by Joe Fox and all members voting aye, the motion passed.
2. Joe Fox moved to approve the minutes from the previous meeting. Joe Berning seconded. Passed unanimously.
3. Chair Swanson conducted roll call and Nicole was introduced to the board members.
4. Solemsaas spoke to the group about a feasibility study to be done at the Pomme de Terre Golf Course. This is part of the work plan for the 2017 CWF grant, and the work will be completed by Houston Engineering. This is slightly different than a typical cost share contract but the board felt it should be held by Stevens SWCD because it's specific to this county.
5. Financial Matters
 - a. Joe Berning moved to approve the Treasurer's Report as presented. Second by Paul Groneberg. Passed unanimously.
 - b. Joe Fox moved to approve the bills to be paid as presented. Second by Keith Englund. Passed unanimously.
 - c. Steph asked for approval of a debit card for Nicole to be able to send samples in case Steph is out of the office. Joe Fox moved to approve a debit card for Nicole Erickson, with a \$500 per week limit on expenditures. Keith Englund seconded. Passed unanimously.
6. Grant Updates
 - BWSR completed reconciliations on the 2015 and 2016 CWF grants. Chair Swanson read a letter he received via email from Pete Waller, BWSR Board Conservationist, thanking Steph and Chris for a good job on their work tracking the grants.
 - Steph gave an update on progress on the Banken Dam project, which will be underway soon.

- Steph presented a new project amendment for a 2014 CWF grant project. The amendment allows for pooled funding from another source to cover costs above the initial project estimates. Joe Fox moved to approve the amendment to the contract. Second by Jeanne Ennen. Passed unanimously.
- Steph outlined project funding encumbered and spent from the different grants.

7. Monitoring Updates

- Steph mentioned some truck repairs and supplies (first aid kit, jumper cables) and asked for board approval for purchasing these things.
- The contract for boat rental has been approved and it has been added to our insurance policy.
- Nicole updated the board on the monitoring she's been doing and she brought the YSI Sonde to demonstrate for interested board members after the meeting.
- Steph mentioned that there are some lakes with no public boat access and asked for board input on landowners to contact to gain access.

8. Steph gave a Coordinators Report. She's been working on preparing for monitoring, getting paperwork ready for Nicole to start in per position.

9. One Watershed One Plan

- a. Bus tour will be held September 13. It will be a one day tour.
- b. The Citizens Advisory Committee is being formed and there will be about four meetings held for planning purposes.
- c. Steph outlined some upcoming dates related to 1W1P and the planning committees.

Paul Wymar mentioned that he has been working to help Nicole with monitoring. He and Steph will start working on planning for PreWRAPs work to be done.


The next meeting will be held Friday, June 9, 2017 at 9:00 a.m. The July meeting will be moved up from the regular date to July 7 to allow for signing the contract for 1W1P.

The meeting was adjourned at 10:00 a.m.

Respectfully submitted,



 Jeanne Ennen, Secretary/Treasurer



 Date