

POMME DE TERRE RIVER ASSOCIATION  
Joint Powers Board Meeting  
USDA ARS Soils Lab  
December 9, 2016  
**MEETING MINUTES**

Chair Swenson called the meeting to order at 9:34 a.m. and conducted roll call.

Supervisors present: Clint Schuerman, Paul Barsness, Keith Swanson, John Lindquist, Jerry Johnson, Dave Lonergan, Joe Fox. Others present: Paul Wymar, MPCA; Jared House, Grant SWCD; Pete Waller, BWSR.

Paul Barsness moved to approve the Agenda as written. Second by Clint Schuerman, and all members voting aye, the motion passed.

Joe Fox moved to approve the minutes from the previous meeting. John Lindquist seconded. Passed unanimously.

Personnel committee members offered the coordinator position to and were turned down by Charlene Brooks. The committee conducted second interviews to two more candidates on 12/8/2016 and the committee recommended that the board offer the position to Stephanie Adams. Joe Fox moved to offer the position to Stephanie Adams contingent on a background check. Paul Barsness seconded. Passed unanimously. Jared stated that he is willing to train in the new coordinator when the time comes, depending on his new employer's approval.

Dave Lonergan moved to approve the Treasurer's Report as presented. Second by Jerry Johnson. Passed unanimously.

John Lindquist moved to approve the Bill's to be paid as presented. Second by Paul Barsness. Passed unanimously.

Jared has requested an extension on the 2014 CWF grant to allow for the completion of a couple large projects. He also mentioned that projects being completed through this grant will either 1) need to be completed and paid out prior to the contract end date or 2) an amendment to extend the contract will need be done prior to the contract end date.

The 2015 CWF grant is well underway. This grant will need to be closed by 12/31/2018.

The 2016 CWF grant and the PTMApp project are underway. Jared is working with Houston Engineering Inc. on a budget to have the firm run the PTMApp on the entire watershed. This cost is dependent on how much additional work is needed to complete the Hyrdo-conditioned DEM that the PdT currently has a contract with HEI to do.

The 2014 federal 319 grant goes through August 2018. Jared will be requesting updates from the SWCDs on projects to be completed. Jared is also working with TAC on encumbering additional funds that will soon be available.

Jared is waiting to hear back from the MPCA on Grant Execution for the 2016 Federal 319 grant.

Jared mentioned that the 2017 CWF grant application for \$431,587.00 is being recommended for funding to the BWSR board. We will be informed of the official announcement after their December meeting.

Jared and Paul Wymar (MPCA) have been working on a work plan for the 2017 SWAG funding that the PdT will be receiving to start out the second round of the WRAPS process. Jared anticipates over \$50,000.00 in funding.

The Minnesota DNR has offered \$50,000.00 in funding to help with the Drywood Creek Dam Removal and Streambank restoration project that Jared is coordinating. Jared reviewed the grant agreement and mentioned that the funding will be reimbursable. He also mentioned that the agreement looked standard and asked for approval by the board. Jerry Johnson moved to execute the grant agreement. Paul Barsness seconded. Passed unanimously.

Jared mentioned that the Joint Powers Agreement will need to be amended to follow one watershed, one plan funding requirements. Jared presented a draft amendment. Joe Fox moved to accept the amendment contingent on Stevens County Attorney approval. Clint Schuerman seconded. Passed unanimously. Jared will be sending the amendment to all partners, outlined within the Joint Powers Agreement, for their approval if the county attorney approves the document.

There was no additional information to share from the TAC meeting that was held on 12/7/2016.

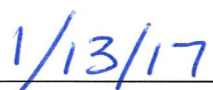
Pete Waller (BWSR) mentioned that there will be a grant training on January 5<sup>th</sup> and he encourages the new hire to attend.

The next meeting will be held Friday January 13th, 2017 at 9:30.

The meeting was adjourned at 11:05 a.m.

Respectfully submitted,

  
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Jeanne Ennen, Secretary/Treasurer

  
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Date