

POMME DE TERRE RIVER ASSOCIATION  
Joint Powers Board Meeting  
USDA ARS Soils Lab  
November 4, 2016  
**MEETING MINUTES**

Chair Swenson called the meeting to order at 9:30 a.m. and conducted roll call.

Supervisors present: Clint Schuerman, Paul Barsness, Jeanne Ennen, Keith Swanson, John Lindquist, Rod Wenstrom, Paul Groneberg. Others present: Paul Wymar, MPCA; Jared House, Grant SWCD; Chris Staebler, Stevens SWCD.

Paul Barsness moved to approve the Agenda as printed. Second by Jeanne Ennen, and all members voting aye, the motion passed.

Rod Wenstrom moved to approve the minutes from the previous meeting. Paul Groneberg seconded. Passed unanimously.

Personnel committee members met Wednesday November 2. There was an exit interview conducted between JPB board members and Jared House. Prior to the meeting, Jared, Matt Solemsaas, and Greg Lillemon reviewed applications for the Watershed Coordinator position and narrowed the selections to five, and the full personnel committee reviewed those. Four of them will be interviewed within the next week. The board also discussed potential for hiring a second employee in the future and how to accomplish this.

Rod Wenstrom moved to approve the Treasurer's Report as presented. Second by John Lindquist. Passed unanimously.

Jared has requested an extension on the 2014 CWF grant to allow for the completion of a couple large projects.

The 2015 CWF grant is well underway. There's a year left on this grant. He's making progress on getting the additional funding required to complete the Drywood Creek project.

The 2016 CWF grant and the PTMApp project is underway. Jared has discussed having HEI complete all work with this, so a new project coordinator wouldn't have to do this work when hired. He recommends this, depending on cost, to eliminate workload concerns for the new coordinator. When HEI finishes the product development, the end result will be brought to the board for review and approval before further implementation.

The 2014 federal 319 grant goes through August 2018. Jared will be requesting updates from the SWCDs on projects to be completed. Monitoring will continue next season and there will be some outreach activities planned in the near future.

Jared is still working with MPCA on getting the 2016 federal 319 grant work plan approved. Paul noted that he expects the board to have the grant agreement by the next meeting.

There was a meeting for local LGUs involved in the One Watershed One Plan. BWSR presented what will need to happen for this process. There need to be some changes in the JPA. Jared has drafted this and send it to SWCD staff who can forward to their county attorneys for review.

John Lindquist moved to use administrative funding from the various grants in process to reimburse Grant SWCD for Jared's time spent on PDTRA activities, until a new project coordinator is hired. Second by Clint Schuerman. Passed unanimously.

There was no TAC meeting held in November.

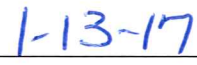
Paul Wymar reported for the MPCA. He again presented the timeline of non-competitive grant funding available to the PDTRA in the coming years, and encouraged the board to look at hiring additional staff to complete monitoring and other activities funded through these grants.

The next meeting will be held Friday December 9, 2016 at 9:30.

The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

  
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Jeanne Ennen, Secretary/Treasurer

  
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Date