

Pomme de Terre River Association  
Joint Powers Board Meeting  
USDA ARS Soils Lab  
June 3, 2016  
**MEETING MINUTES**

Board members present for regular meeting: Keith Swanson, Paul Groneberg, Rod Wenstrom, John Lindquist, Jerry Johnson, Paul Barsness, Dave Lonergan. Others present: Jared House, Watershed Coordinator, Fiona Wu, Intern; Chris Staebler, Stevens SWCD.

Chair Swanson called the regular meeting to order at 9:05 a.m. and conducted roll call.

1. The agenda was approved on a motion by Dave Lonergan. Second by Rod Wenstrom. Passed unanimously.
2. Paul Groneberg moved to approve the minutes from the May meeting as corrected. Second by Paul Barsness and all member voting aye, the motion passed.
3. Financial Matters
  - a. The Treasurer's Report was approved unanimously on a motion by John Lindquist and second by Jerry Johnson. The board would like the report to divide out debits and credits.
  - b. John Lindquist moved to approve the application for a debit card on the checking account, with a limit of \$1000 per transaction. Second by Rod Wenstrom.
  - c. Paul Barsness moved to approve the bills to pay, as presented. Second by Jerry Johnson. Passed unanimously.
  - d. The signature card at the bank will be updated to remove Paul Groneberg and Clint Schuerman and add Rod Wenstrom as signors for the PDTRA accounts.

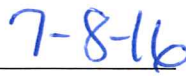
Jared gave updates on existing grants.

- a. There is about \$109,000 in unspent funding in the 2014 CWF grant.
  - b. The dam project funded in part through the 2015 CWF grant is still pending.
  - c. 2016 CWF grant expenditures are just getting started. The contract with HEI has been signed.
  - d. Jared is working on the 2013 CWP grant closeout.
  - e. Jared and Fiona have been doing some outreach activities as part of the 2014 federal 319 grant.
  - f. Jared is working on the work plan budget for the 2016 federal 319 grant.
5. One Watershed One Plan organization is progressing. There are two county resolutions pending before work can begin. Jared has started creating a budget.
  6. Jared is participating in an ITQ workshop in Lambertton at SWROC. He shared with the board some of the ideas he has for materials for the workshop. John Lindquist moved to approve the purchase of materials necessary to create these teaching aids. Second by Dave Lonergan. Passed unanimously.
  7. The TAC met recently and discussed One Watershed One Plan, buffer mapping project, and more. The second round of WRAPs is beginning. This will happen in 3 phases.
  8. Jared gave a written Coordinators Report. He attended the state Envirothon and helped with a couple events at Glacial Lakes State Park. He is meeting with Big Stone commissioners regarding a one watershed one plan resolution. Ben Underhill, Fiona and Jared will be meeting to draw up the work plan for the One Watershed One Plan grant.
  9. No Agency Updates

The meeting was adjourned at 10:20 a.m. The next meeting will be held July 8, 2016 at 9:00 a.m.

Respectfully submitted,

  
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Jeanne Ennen, Secretary/Treasurer

  
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Date