

Pomme de Terre River Association  
Joint Powers Board Meeting  
USDA ARS Soils Lab  
February 12, 2016  
**MEETING MINUTES**

Board members present: Jerry Johnson, Paul Barsness, Keith Swanson, Paul Groneberg, Rod Wenstrom, John Lindquist, Dave Lonergan, Joe Fox, Jeanne Ennen. Others present: Jared House, Watershed Coordinator; Chris Staebler, Stevens SWCD; Forrest Peterson, Paul Wymar, MPCA.

Chair Swanson called the meeting to order at 9:30 a.m. and conducted roll call.

1. The agenda was approved on a motion by John Lindquist. Second by Jerry Johnson. Passed unanimously.
2. Joe Fox moved to approve the minutes from the January meeting, as corrected. Second by Paul Barsness and all member voting aye, the motion passed.
3. Financial Matters
  - a. The Treasurer's Report was approved unanimously on a motion by Jeanne Ennen and second by Paul Barsness.
  - b. Joe Fox moved to approve the payment of the bills as presented. Second by Rod Wenstrom. Passed unanimously.
  - c. Staebler presented a draft year end budget vs actual report.
4. Annual Association Reorganization (continued from January)
  - a. Appointment of committee members
    - i. Rod Wenstrom moved to appoint Jerry Johnson to replace Jeanne Ennen as commissioner representative on the budget committee. Second by Jeanne Ennen. Passed unanimously. Committee members include: Chair (Keith Swanson), Vice Chair (Rod Wenstrom), Secretary/Treasurer (Jeanne Ennen), two county commissioners (John Lindquist, Jerry Johnson), fiscal agent representative (Chris Staebler), TAC chair (Matt Solemsaas), PDT Watershed Coordinator (Jared House).
    - ii. Dave Lonergan moved to appoint the following to the personnel committee: Chair (Keith Swanson), Vice Chair (Rod Wenstrom), Secretary/Treasurer (Jeanne Ennen), four county commissioners (Swift- Joe Fox, Big Stone- Joe Berning, Douglas- Jerry Johnson, & Otter Tail- John Lindquist), TAC representative (Greg Lillemon), host office representative (Matt Solemsaas), SWCD representative, (Paul Barsness). Second by Paul Groneberg. Passed unanimously.
    - iii. John Lindquist moved to re-appoint the full board to the policy committee. Second by Rod Wenstrom. Passed unanimously.
5. Forrest Peterson, MPCA, was present to discuss the group's participation in the MN River Congress. He described the makeup of the board and the focus of the group as a whole. Paul Barsness moved to table discussion of whether or not the PDTRA should have representation on the congress until the next meeting. Second by Jeanne Ennen. Passed unanimously.

6. Grant Updates

- a. Jared gave an update on the 2014 CWF grant. Most funding from this grant has either been spent or allocated.
  - b. The SWCDs have begun spending time on this grant, which goes through 12/31/18. Funding spent on SWCD project development and technical assistance is tied to projects funded through the federal 319 grant. The dam removal project which will use some of this funding is still in progress.
  - c. Jared has completed the work plan for the 2016 CWF grant work plan. A representative from Houston Engineering will be coming to a future meeting to describe the process of completing the hydro conditioned DEM. Jerry Johnson moved to approve the work plan for the 2016 CWF grant. Second by John Lindquist. Passed unanimously. John Lindquist moved to approve the 2016 CWF grant agreement. Second by Jeanne Ennen. Passed unanimously.
  - d. The 2013 CWP grant is almost ready to close out. Jared distributed a draft copy of the newsletter that will go out soon to residents in the watershed.
  - e. The 2014 federal 319 grant projects are in full swing. Most funding is encumbered. Outreach activities are continuing. Monitoring will begin this field season.
7. There are a few potential grant funding opportunities available soon. At their last meeting, the TAC discussed these and recommend the JPB pursue 2016 federal 319 funding, implementing a ranking system for distribution of project funding. Joe Fox moved to approve the application of \$243,219 in funding through this grant. Paul Groneberg seconded. Passed unanimously. There's a research grant available through the MDA. Jared and the TAC have been discussing potentially working together with an existing partner agency that focuses on research on a project that could be funded through this grant. Jeanne Ennen moved to allow Jared to approach other groups who may be interested in this. Second by Joe Fox. Passed unanimously.
8. There was no TAC representative at the meeting. Jared summarized TAC activity that hasn't already been discussed.
9. Jared summarized his written coordinator's report. He submitted BWSR grant reports in elink prior to the deadline. He's been working on getting monitoring set up for spring. The new web site is online. He's still updating information available on the site.
10. Agency Updates
- a. Paul Wymar reported that he approved the two semiannual reports Jared submitted recently. He discussed some of the monitoring help he'll be providing.
  - b. No other agencies were present.

The budget committee will meet at 8:30 prior to the next meeting. Personnel committee will meet at a later meeting.

The meeting was adjourned at 11:30 a.m. The next meeting will be held March 4, 2016 at 9:30 a.m.

Respectfully submitted,

  
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Jeanne Ennen, Secretary/Treasurer

4/8/16  
Date