

Pomme de Terre River Association
Joint Powers Board Meeting
USDA ARS Soils Lab
April 8, 2016
MEETING MINUTES

The personnel committee met at 8:30 to conduct annual staff performance review for Jared House. Present: Keith Swanson, Rod Wenstrom, John Lindquist, Matt Solemsaas, Joe Berning, Joe Fox, Jeanne Ennen.

The budget committee met at 9:00 for a 2016 budget work session. Committee members present: Keith Swanson, Matt Solemsaas, Chris Staebler, Jeanne Ennen, Jared House, Rod Wenstrom, John Lindquist. Also present: Joe Berning, Joe Fox.

Board members present for regular meeting: Keith Swanson, Paul Groneberg, Rod Wenstrom, John Lindquist, Jeanne Ennen, Joe Berning, Joe Fox, Mike Jorgenson. Others present: Jared House, Watershed Coordinator; Matt Solemsaas and Chris Staebler, Stevens SWCD.

Chair Swanson called the regular meeting to order at 9:40 a.m. and conducted roll call.

1. The agenda was approved as amended on a motion by Joe Fox. Second by Rod Wenstrom. Passed unanimously.

Rod Wenstrom moved to approve the minutes from the March meeting, as corrected. Second by Paul Groneberg and all member voting aye, the motion passed.

3. Personnel committee met this morning to go over evaluations of Jared House. Overall very pleased with Jared's performance. Joe Berning moved, second by Jeanne Ennen, to increase Jared's salary to \$21 per hour retroactive to January 1, 2016. Passed unanimously.
4. Financial Matters
 - a. The Treasurer's Report was approved unanimously on a motion by Joe Berning and second by John Lindquist.
 - b. Joe Fox approved the bills to pay, as presented. Second by Paul Groneberg. Passed unanimously.
 - c. Chair Swanson gave a budget committee report. Jeanne Ennen moved to approve the 2016 proposed budget with changes to personnel expenses. Second by Paul Groneberg. Passed unanimously.
5. Jared gave updates on existing grants. Joe Berning moved to amend the 2014 federal 319 work plan to allow for monitoring this year and next year, and to temporarily reimburse Jared for his personal vehicle use for monitoring. John Lindquist second. Passed unanimously. This revision will allow additional monitoring related to WRAPs implementation.
6. Jared finalized the application for a 2016 federal 319 grant. If awarded, this will be another fully reimbursable grant, for approximately \$295,000.
7. Jared presented a draft letter to the MN River Congress outlining why this group does not wish to become a member in that group.
8. Matt Solemsaas gave an update on recent TAC activity. One watershed one plan grant funding is available. Area watersheds are beginning to meet and discuss starting this process, which will be required throughout the state in the near future.

9. Jared summarized his written Coordinator's Report. He has another UMM student interested in being an intern for this summer. He'll have them digitize all Pomme de Terre files and help with monitoring for the season. Mike Jorgenson moved to allow a UMM intern for this summer. Second by John Lindquist. Passed unanimously. He's been meeting with other UMM students/groups about future collaborations also.
10. Agency Updates
 - a. No agency representatives were present.

The meeting was adjourned at 10:50 a.m. The next meeting will be held May 13, 2016 at 9:00 a.m.

Respectfully submitted,



Jeanne Ennen, Secretary/Treasurer

7-8-16
Date