

Pomme de Terre River Association  
Joint Powers Board Meeting  
USDA ARS Soils Lab  
January 8, 2016  
**MEETING MINUTES**

Board members present: Clint Schuerman, Paul Barsness, Jerry Johnson, Joe Berning, Dave Lonergan, Joe Fox, Jeanne Ennen, Mike Jorgenson, Rick Drevlow. Others present: Jared House, Watershed Coordinator; Chris Staebler, Stevens SWCD; Joe Montonye, Grant SWCD; Larry Mahoney.

Vice-Chair Schuerman called the meeting to order at 9:35 a.m. and conducted roll call.

1. The agenda was approved as amended on a motion by Joe Fox. Second by Joe Berning. Passed unanimously.
2. Joe Berning moved to approve the minutes from the December meeting. Second by Jerry Johnson and all member voting aye, the motion passed.
3. Grant Updates
  - a. Jared gave a final update on the 2013 CWF grant activity. This grant expired on December 31, 2015.
  - b. Jared gave an update on 2014 CWF funding.
  - c. Jared gave an update on the 2015 CWF funding.
  - d. All 2013 CWP funds will most likely be spent within the next few months. Jared created a newsletter that will be sent out to all residents of the watershed. We are still waiting on legal documents for the Grant SWCD perpetual easement.
  - e. Tributary monitoring will begin in March of this year. Jared has ordered the field supplies necessary for collecting data. Currently, no project funds remain in this grant. Unless contracts get cancelled or project costs come in under the estimate. Jared and Joe M discussed the benefits of creating a ranking system to prioritize projects within the watershed.
  - f. 2016 CWF workplan is due on February 19.
4. Election of officers was conducted. Dave Lonergan moved to re-elect Keith Swanson to Chair. Second by Jeanne Ennen. Passed unanimously, pending his acceptance. Dave Lonergan moved to elect Jeanne Ennen as Secretary/Treasurer. Second by Mike Jorgenson. Passed unanimously. Dave Lonergan moved to elect Rod Westrom as Vice Chair. Mike Jorgenson seconded. Passed unanimously, pending his acceptance.
5. Annual association reorganization
  - a. Jeanne Ennen moved to set a monthly meeting on the second Friday of each month, at 9:30 a.m. November through March and 9:00 a.m. April through October, at the ARS Soils Lab in Morris. Second by Jerry Johnson. Passed unanimously.
  - b. Jerry Johnson moved to authorize payment of bi-weekly payroll. Joe Berning seconded. Passed unanimously.
  - c. Jeanne Ennen moved to set standard mileage reimbursement rate to coincide with the federal rate for the year, currently \$0.54 per mile. Second by Joe Fox. Passed unanimously.

- d. Mike Jorgenson moved to designate Riverwood Bank in Morris as the official depository of the PDTRA. Second by Dave Lonergan; motion passed unanimously.
  - e. Joe Fox moved to designate the Grant County Herald as the official newspaper for legal notices. Seconded by Joe Berning, the motion passed unanimously.
  - f. Joe Berning moved to approve check signing authority to Paul Groneberg, Keith Swanson, Rod Wenstrom, Jeanne Ennen, Jared House, and Chris Staebler. Second by Mike Jorgenson. Passed unanimously.
  - g. Jeanne Ennen move to allow Jared House, Watershed Coordinator, or his successor, to sign off on grant documents on behalf of the JPB (excluding new grant agreements), prior to board approval if necessary. Second by Dave Lonergan. Passed unanimously.
  - h. Jeannie Ennen motioned to table the appointment of committee members until the February meeting. Second by Joe Berning. Passed unanimously.
6. Jared and Joe Montonye summarized recent activity of the TAC. Majority of the last TAC meeting was devoted to determining which projects should be funded through the 2014 federal 319 grant. Priority of projects was given to the ones within impaired areas in accordance with the WRAPS report.
7. Jared gave a verbal coordinators report. He will be primarily working on grant reports for the next month. He's participating in an ITQ program pun on by the SWROC.
8. Financial Matters
- a. The Treasurer's Report was approved unanimously on a motion by Rick Drevlow and second by Mike Jorgenson.
  - b. Joe Fox moved to approve the payment of the bills as presented. Second by Jeanne Ennen. Passed unanimously.

There were no agency representatives in attendance to report, but Jared mentioned that there will be a federal 319 grant application period opening soon.

9. Jeanne Ennen reminded the board of the importance of electing watershed district board members. Since these board positions are not elected, but appointed it is up to the commissioners to determine if the individual in question will represent the constituents.

The meeting was adjourned at 10:40 a.m. The next meeting will be held February 12, 2016 at 9:30 a.m.

Respectfully submitted,

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Jeanne Ennen, Secretary/Treasurer

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Date